

EXPENSE REPORT

CONFERENCE EXPENSES	COST SAVING TIPS	COSTS
Conference Registration	<ul style="list-style-type: none"> Register before October 27 to secure the lowest rate. The more you send, the more you save! Contact Sarah Plombon at splombon@accessintel.com for group pricing details. 	\$ _____
Airfare	<ul style="list-style-type: none"> Use negotiated airline group codes to save 2-10% on air travel. 	\$ _____
Hotel	<ul style="list-style-type: none"> Take advantage of our special reduced rate at the Ritz-Carlton Pentagon City by mentioning code NILNILA when booking online. Reservations must be made by January 26, 2018 to secure the discounted rate. 	\$ _____
Transportation	<ul style="list-style-type: none"> Share a cab. Hundreds of other attendees will be arriving when you do. Ask if they are attending Nuclear Deterrence Summit at the airport and ride together. 	\$ _____
Meals	<ul style="list-style-type: none"> Save by attending daily breakfast functions, lunch, breaks, and evening networking events during the conference. 	\$ _____

TOTAL: _____